



715 Green Road, Madison, IN 47250
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Susan Stack, M.D., Health Officer
Lindsey Wyne, Administrator

Regular session: April 28, 2025 at 6:00 p.m.

Board members present: Robin Waltz, D.V.M.; Mary Kay Butler, RN; Adam Faulkner; Nathan Hall, M.D.

Board members absent: Gayle Spaulding, D.M.D., Cameron Willoughby, PharmD

Staff members present: Susan Stack, M.D.; Lindsey Wyne; Kalyn Robison

Dr. Waltz called the meeting to order at 6:04 p.m.

I. Questions/Comments on Minutes

None

II. Highlights of Quarterly Reports

Wyne pointed out that numbers are down compared to the same quarter of last year for adult private immunizations. Food complaints are higher than normal. In January, there was a meth lab property from nearly a decade ago that was never cleaned. Someone tried to purchase the house which led to this discovery.

Wyne brought attention to the decline in cash flow on the "Receipt Ledger by Locations (Total Only)" document, which is earned income. Funds have not been overspent. We are not bringing in the same amount of income as we have previously. Vaccine numbers are down, leading to less funds being brought in. We have increased the cost of birth and death certificates to help mitigate some of these setbacks. This decline in cash flow has caused some employees' pay to be transferred to Fund 1161. Due to the lack of money being brought in, we may have to take out a loan with the help of the Auditor's Office. When we get the tax drawback, we would repay the loan.

III. Approve Minutes & Reports

Dr. Hall motioned to approve the minutes; Faulkner seconded the motion. The minutes were approved 4-0.

Dr. Hall made a motion to approve the quarterly reports; Butler seconded the motion. The quarterly reports were unanimously approved.

IV. Old Business

None

V. New Business

A. Open Door/Public Meeting Policy

The Board reviewed the Public Meeting Policy in accordance with Indiana Open Door Law. The Public Meeting Policy passed with a 4-0 vote.

B. BOH Electronic Meeting Policy

The Board discussed the Board of Health Electronic Meetings Policy. The Board of Health Electronic Meeting Policy was approved 4-0.

C. Vital Record Issuance Policy

Wyne explained that counties may issue vital record certificates from other counties in Indiana through the DRIVE State system. DRIVE records may not always be accurate. We are unable to amend any errors later discovered by the client. Consent forms have been created for records being requested from other counties. The Vital Record Issuance Policy outlines the guidelines to issuing birth and death records from other counties in Indiana. The Board approved the Vital Record Issuance Policy with a 4-0 vote.

D. BOH Appointment

Dr. Murphy has stepped down from his position on the Board. The Board discussed possible candidates to submit to the Commissioners for appointment.

VI. Health Officer Remarks

A. Funding Changes

HB 1001: State Budget

Currently, \$150M is divided between counties for Health First Funding. The original proposal for the updated budget was \$100M. However, due to \$2B being cut from federal funding, the Health First Funding has been lowered to \$40M to be distributed among counties. Dr. Stack discussed other topics including the removal of tobacco prevention and cessation from core public health services; meaning no funds can be used toward tobacco prevention and cessation.

HB 1052: Onsite Sewage Systems

The Technical Review Panel has made changes causing everything that has been done in 2025 to be voided. This is causing further delays to the approval of the septic ordinance.

HB 1577: Mobile Retail Food Establishment Licenses

Starting January 1, 2027, there will be a state-wide mobile food establishment license. The LHD will collect the applications and fees and issue the license. Part of the fee will be sent to the state. The LHD will complete semiannual inspections for the establishments.

B. JCHD Vaccination Trends

Vaccine numbers have had a downward trend over the last 3 years. However, this does not mean lower county immunization levels. Looking at incoming kindergarten's vaccine requirements shows only 33 students behind on immunizations at Madison schools. Profits from vaccinations are down compared to previous years.

C. Food Code

Katlin, our food specialist, will begin using the new food code starting in July. Violations will be written up. However, no fines will be given out until January.

VII. Public Comment

None

VIII. Adjournment

Dr. Hall made a motion to adjourn the meeting, the motion was seconded by Butler, and the meeting was adjourned at 7:09 p.m.

Susan Stack, M.D.
Health Officer

Robin Waltz, D.V.M
Chairperson, Board of Health