



715 Green Road, Madison, IN 47250
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Susan Stack, M.D., Health Officer
Lindsey Wyne, Administrator

Regular session: August 18, 2025 at 6:00 p.m.

Board members present: Robin Waltz, D.V.M.; Mary Kay Butler, RN; Adam Faulkner; Nathan Hall, M.D., Gayle Spaulding, D.M.D., Cameron Willoughby, PharmD, Tom Lisle, OD

Staff members present: Susan Stack, M.D.; Lindsey Wyne; Kalyn Robison

Dr. Waltz called the meeting to order at 5:56 p.m. She welcomed new board member, Dr. Tom Lisle.

I. Questions/Comments on Minutes

None

II. Approve Minutes

Dr. Spaulding motioned to approve the minutes; Faulkner seconded the motion. The minutes were approved 7-0.

III. Old Business

None

IV. New Business

A. Changes to septic permit application

With a recent vacancy to our environmental specialist position, Katlin Flint, our food specialist, has taken on both jobs. Wyne and Flint have begun revising environmental documents. Septic permits will no longer require notarization, apart from certain instances, such as business partners. Privies and holding tanks will also need to be notarized and recorded at the Recorder's Office.

B. Changes to 2026 fee schedule

Wyne proposed changes to the fee schedule associated with septic and food services for the remainder of 2025 and 2026. Dr. Spaulding made a motion to approve, and Butler seconded. The board approved these changes 7-0 with the changes effective immediately.

These changes include:

Septic

- Permit fee increase, no more than 50%
- Subdivision plan, no more than \$100 per 10 houses
- Operating permit for privy or holding tank, no more than \$200/per
- More than 2 inspections, \$20/each
- Dye test
 - Mandatory- \$20
 - Requested- no more than \$60
- Permit application, no more than \$25

Food

- Follow up inspection, \$20/each

C. Success Story: CPR Training

On August 1st, 3 trainers from JCHD traveled to Pope John to teach a CPR class. We had a group of 18 teachers that were able to get certified or recertified in CPR.

D. Emergency Use Order: Oxygen

At the end of the last school year, two schools had incidents of students having low O2 stats. Those schools requested an emergency use order for oxygen due to those incidents and delayed EMS response time. The state does not have an emergency use order, but we can write our own. Dr. Stack had multiple doctors look over the standing order. MCS have begun to implement oxygen in their schools for emergency use.

V. Health Officer Remarks

Dr. Stack created a "Commonly Used Names and Abbreviations" document. This document will be updated as changes come about.

Dr. Stack mentioned the recent arrest and environmental issue behind Walmart. JCHD deemed the house and property unfit for human habitation and a public nuisance due to homeless population in that area.

VI. Public Comment

None

VII. Adjournment

Willoughby made a motion to adjourn the meeting, the motion was seconded by Dr. Hall, and the meeting was adjourned at 6:51 p.m.

Susan Stack, M.D.
Health Officer

Robin Waltz, D.V.M
Chairperson, Board of Health