



715 Green Road, Madison, IN 47250
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Susan Stack, M.D., Health Officer
Lindsey Wyne, Administrator

Regular session: January 26, 2026 at 5:30 p.m. via Microsoft Teams

Board members present: Robin Waltz, D.V.M.; Mary Kay Butler, RN; Adam Faulkner; Nathan Hall, M.D.; Gayle Spaulding, D.M.D.; Cameron Willoughby, PharmD

Board members absent: Tom Lisle, OD

Staff members present: Susan Stack, M.D.; Lindsey Wyne; Kalyn Robison

Dr. Waltz called the meeting to order at 5:34 p.m.

I. Questions/comments on Minutes

None

II. Approve Minutes

Dr. Spaulding moved to approve the minutes. Dr. Hall seconded the motion. The minutes were approved unanimously (6–0).

III. Organization of the Board

Butler and Faulkner were suggested for Chair and Vice Chair based on their tenure on the Board. Butler currently serves as Vice Chair. Dr. Lisle had previously mentioned willingness to be the Vice Chair. Dr. Spaulding nominated Butler for Chair; the nomination was seconded by Faulkner. Willoughby nominated Faulkner for Vice Chair; the nomination was seconded by Dr. Spaulding. The Board unanimously voted in favor of Butler becoming the Chair and Faulkner becoming the Vice Chair.

IV. Old Business

None

V. Questions about Quarterly Dept Reports

Dr. Waltz asked whether the “Selected Diseases by Case Status” list was generated locally or provided by the State. Wyne explained that diseases are reported to the State, which then compiles and distributes the list to counties. Dr. Stack added that the State has a list of reportable diseases, which has been shared with physicians and nurse practitioners in the county.

VI. Review of 2025 Annual Dept Reports

Childhood vaccinations increased by approximately 60 in 2025 compared to 2024. However, adult immunizations declined. Overall, total immunizations decreased by about 100. Dr. Stack noted that recent uncertainty regarding immunizations and the CDC not backing flu vaccines for everyone has led to possible public confusion. The Board discussed the possibility that numbers could continue to decline. In 2025, we were able to install 24 car seats, 6 more than last year. Narcan distribution rose significantly, with 160 doses distributed in 2025 compared to 16 in 2024.

The Food Safety Report remained consistent with previous years. However, penalty fees decreased to 8 in 2025 from 34 in 2024. In 2024, stricter enforcement was implemented due to delayed compliance by businesses. In 2025, businesses responded more promptly to violations. Septic permits jumped from 46 permits in 2024 to 72 permits issued in 2025. Due to personnel change, Katlin Flint, Food Specialist, has taken on the responsibilities of Environmental Specialist, with support from Kalyn Robison, Assistant Administrator.

Teen births overall remained consistent at 25 in both 2024 and 2025, while births to individuals under 18 decreased by one in 2025. Overall deaths declined by 31 in 2025, with cancer-related deaths decreasing by approximately 10. Dr. Stack noted the shortage of physicians could be factor in fewer births and deaths reported in Jefferson County. There has been a downward trend for both birth and death since 2021.

Wyne reviewed the 2025 financial reports, noting reduced funding in the HFI budget. Wyne and Anna Kahn-James, Behavioral Health Navigator, plan to attend Bethany Legacy Foundation fundraising meetings.

VII. Review of 2024 JCHD Annual Report

Wyne provided a brief overview of the 2024 Annual Report, highlighting key data points already discussed during the 2025 Annual Department Reports.

VIII. New Business

A. Septic Tank Installer Policy

The Board discussed the New Installer Testing Policy. The policy will be amended to include “approved testing agency” under “Exam Options.” A list of approved testing agencies will be provided to installers at the February contractor meeting. With this amendment, the policy was approved unanimously (6-0).

IX. Health Officer remarks

Dr. Stack shared information on CredibleMind, a program Kahn-James is trying to implement in the county. Kahn-James applied for funding through BLF. Although funding through the Bethany Legacy Foundation was not awarded, Wyne will explore funding opportunities with the county commissioners.

GROW Rural Indiana has designated Jefferson County as part of District 6, along with nine other southeastern Indiana counties. Committees will be announced in February, with funding applications released in March and due by July 1. Regional committees will review applications before submission to the State. Funding is expected to be distributed in October. Health departments are not eligible to apply; however, hospitals, rural health clinics, community mental health centers, EMS, and other community organizations are eligible, with priority given to rural hospitals.

X. Public Comment

None

XI. Adjournment

Dr. Spaulding motioned to adjourn, the motion was seconded by Faulkner, and the meeting was adjourned at 6:57 p.m.

Susan Stack, M.D.
Health Officer

Robin Waltz, D.V.M
Outgoing Chairperson, Board of Health

Mary Kay Butler, RN
Incoming Chairperson, Board of Health